

CITY OF ROSE CREEK

ANDREW LEISEN - Mayor
Kristine Allas – Clerk-Treasurer

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Regular Council Meeting October 6, 2025

Pursuant to due call and notice thereof, the regular meeting of the City Council of Rose Creek was held, Wednesday, October 6, 2025, with the following present: Mayor Andrew Leisen, Council Members: Andrew Felten, Mark Conradt, Wendel Sprung, Tom Lewison, City Clerk/Treasurer Allas, Public Works/Maintenance Aaron Wagner. There were approximately 11 guests/residents in attendance.

Mayor Andrew Leisen opened the regular meeting of the City Council at 6:00 p.m. and we recited the Pledge of Allegiance. Council Member Wendel Sprung made the motion to approve the Agenda, Council Member Andrew Felten seconded, and approved by Mayor Andrew Leisen.

Council Member Tom Lewison made the motion to approve the Minutes of September 3, 2025, Council Member Mark Conradt seconded, and approved by Mayor Andrew Leisen.

Building Inspector: Tom Wiener and Tanner Young of WSE Engineering Services explained how they could assist the City of Rose Creek with inspections: maintenance (repair/replace roof, siding, windows, doors, furnace, HVAC, water heater, boiler, fireplace, etc.), demolition, other. Permit Application fee starts at \$150, and other fees depending on the situation, and then they would disperse part of the fee to the City. The Council will take the information and review it.

Citizen's Concerns: K. Mergen asked a question regarding his driveway approach which has a dip that collects water, and he asked the Council, whose responsibility is it to make it functionable? Do we wait to tear it up with the construction on 4th St. Council Member Tom Lewison explained that if the City is given grants/loans, the construction will start after, but we are patiently waiting for the notification, and then we will know if 4th St will be a total reconstruction.

New Business:

Snow Removal Bids: Aaron Wagner asked the Council if City Clerk/Treasurer Allas can publish and post for Snow Removal Bids because Bob Schoenfelder has decided not to bid for it. It was the consensus of the Council to have it published in the Mower County Independent, Austin Daily Herald, Mower County Shopper, and posted around Rose Creek.

Part-Time Office Assistant Applications: City Clerk/Treasurer Allas presented that there are 5 qualified candidates. The Council's consensus was to interview all 5 candidates October 20 starting at 5:00 p.m. (30 minutes for each slot).

Old Business:

Roof Repair Quotes: Maverick \$162,857.87; Ridgeline \$119,500.00; St Croix Log Homes \$88,750.00; LE Construction \$80,152.65; Heartland Roofing \$63,500.00 and contractors were available to answering Council questions. Council Member Tom Lewison made the motion to accept the bid of \$88,750.00 from St Croix Log Homes to complete the roof on the City Hall and the Fire Hall with a start date and completion before Thanksgiving 2025, Council Member Mark Conradt seconded, and approved by Mayor Andrew Leisen.

Sealcoating Quotes: Jim's Excavation LLC \$2,850.00; Trinity Asphalt Paving \$7,200.00. Tabled for Public Works Aaron Wagner to obtain cement quotes for the City Hall cement before the sealcoating is completed.

Bituminous Repair Quote for 4th St: Blackstone Construction Inc \$780.00 for recycling center, \$780.00 for street repair on 4th St. Council Member Wendel Sprung made a motion to accept Blackstone Construction Inc. bid of \$1,560.00, Council Member Andrew Felten seconded, and approved by Mayor Andrew Leisen.

City Property/Bottema: Mayor Andrew Leisen stated no update.

Creek Club Report: Kretta Menuey reported the Spooktacular is planned for October 18, 2025; November 15 Cancer Benefit with silent auction baskets, and Christmas in the Creek is December 13 is when Santa is coming to town, with December 20 as a weather date.

Public Works/Maintenance Report: Aaron Wagner stated Hwy 56 cleanout by the bike trail side is not done yet, DNR stated they will be doing it. Mower County has not completed the storm sewer scoping yet. Ancom Siren Quote map shows the siren at the park, and in the wrong area desired – might be a civil defense federal grant to check into. Smoke test for each residence is October 14 & 15th – this will assist MN Rural Water, and at their cost. Asset Management to be completed by MN Rural Water October 20th. Aaron asked the Council to approve the Ordinances to be updated, and codification completed through the LMC. When/If the loans/grants come through, during the construction process, ask Bolten & Menk to be sure to record the lines digitally. Aaron will be training and taking the wastewater exam February 3-5th. Council Member Wendel Sprung made the motion for Aaron to purchase a desk chair, Council Member Mark Conrads seconded, and approved by Mayor Andrew Leisen.

Loans/Grants Process update: City Clerk/Treasurer Allas read a statement from Brian Malm of Bolten & Menk apologizing for the short time frame of letting residents know of the MDH inspections that needed to be completed before the end of October. Aaron Wagner had also sent pictures of connections of homes that needed more information about their connections – and there will be additional inspections required, as far as inspections of the street side of the services, may require digging in the boulevards/streets. He is taking care of an email on the PER Submittal regarding the project.

MN DOT: Mayor Andrew Leisen stated as said before, that the signs are to be installed this fall.

Point of Contact for public works/city office/council: Council Member Mark Conrads made the motion for a letter to be written to Simplified Technology, and League of MN Cities, and any future contractors that the Point of Contact for the City of Rose Creek is the City Clerk/Treasurer, Council Member Tom Lewison seconded the motion and approved by Mayor Andrew Leisen. Attorney Sam Ketchum wants the council emails segregated from their personal emails; Council Member Tom Lewison asked if the new emails could go on his phone, and Mayor Andrew Leisen stated, yes, he would help Tom set it up. Kretta Menuey asked if the Creek Club could also be included under the city emails.

Council Member Tom Lewison made the motion for the ordinance to be updated through LMC, Council Member Wendel Sprung seconded, and approved by Mayor Andrew Leisen.,

Invoices/Finances: Council Member Tom Lewison made the motion to approve paying the invoices/claims/payroll, Council Member Mark Conrads seconded, and approved by Mayor Andrew Leisen.

Mail/Announcements: City Clerk/Treasurer Allas stated that Roger/Dianna Jax are having their attorney Marty Helle draft the 2 QCD for the switching of property with the City. Heartland Security installed a new and bigger hard drive for the security system after the initial hard drive failed, and it will be around \$300.00 and have more than a month of camera footage saved. Prairie Visions Group has invited the Council to their annual supper October 27th at The Rosary of Rose Creek at 6 p.m. with a RSVP by October 15th to Becky Hartwig. Attorney Sam Ketchum would like the council to look at drafting a personnel policy and a Right-of-Way Ordinance. Council Member Wendel Sprung made the motion to approve Attorney Ketchum to draft a simple ROW Ordinance, Council Member Andrew Felten seconded, and approved by Mayor Andrew Leisen. Michelle, Val, and Angie of Mower County are working on the city owned properties to clean up the GIS.

Council Member Tom Lewison made the motion to adjourn at 8:10 p.m., Council Member Wendel Sprung seconded, and approved by Mayor Andrew Leisen.

Respectfully submitted,

Kristine M Allas, City Clerk/Treasurer