



Rose Creek – City Council Meeting Monday, April 6, 2026, at 6:00 PM Rose Creek City Hall

Pursuant to due call and notice thereof, the regular meeting of the City Council of Rose Creek was held, Monday, March 2, 2026, with the following present:

Mayor Andrew Leisen, Council Members Andrew Felten, Mark Conradt, Wendel Sprung, Tom Lewison, Interim City Clerk/Treasurer. There were approximately 8 guests/residents in attendance.

1. Pledge of Allegiance

Mayor Leisen opened the regular meeting of the City Council at 6:00 p.m. and the pledge of allegiance was recited.

2. Review of Minutes of March 2, 2026, regular city council meeting

Mark Conradt made the motion to approve the minutes, and Tom Lewison seconded the motion, motion carried.

Review of Minutes of March 9 & 10, 2026, special city council meeting

Wendel Sprung made the motion to approve the minutes, and Andrew Felten seconded the motion, motion carried.

3. Agenda Approval

Andrew Felten made the motion to approve the agenda, and Wendel Sprung seconded the motion, motion carried.

4. Resident Comments: Limit of 2 minutes per person

None

New Business:

5. Building/Fence Permit Request – D. Felten

Danielle Felten emailed in a fence permit request to build a vinyl fence around the backyard of her property. The council reviewed the request form and the map provided by resident Danille Felten and determined that a survey of the property lines needs to be completed and a more detailed map needs to be provided with the survey before they can approve fence permit. City Clerk, Nicole Carroll, to follow up with resident to provide update that additional information is required before the permit can be approved.

Andrew Leisen - Mayor

Council – Andrew Felten

Council – Wendel Sprung

Council – Mark Conradt

Council – Tom Lewison

Nicole Carroll – City Clerk/Treasurer



6. New Office Door with keyless lock entry

Tom Lewison discussed the proposal for the installation of a new door into the city office. Tom spoke with Southland Construction about installing the new door and said he would call to request a bid. It was discussed that the door would be a steel frame and door with a keyless deadbolt lock.

7. Farmer's Market – Approval to start the second week in May & relocate to city park

Madi Riles is looking for permission to move the farmers market to the parking lot off Hwy 56 by the city park and would start effective Tuesday May 5, 2026, through October 13, 2026, from 4-6 PM. Patti Conradt asked the city for use of the barricades to close off that section of the city parking lot during those dates and times, and in the event of rain permission to use the city hall as backup. Motion to approve by Wendel Sprung and seconded by Andrew Felten. Motion carried.

8. Office Keys – Approval for new City Clerk/Treasurer – Nicole Carroll

Motion to approve Office Keys for Nicole Carroll was made by Tom Lewison and seconded by Andrew Felten. Motion carried.

9. Account(s) Account – Approval for new City Clerk/Treasurer – Nicole Carroll

Motion to approve access to United Farmers State Bank-all accounts, TCM Bank- Admin access and City Credi Card Access, Minnesota Unemployment insurance and Federal Business account (IRS) made by Tom Lewison and seconded by Andrew Felten. Motion carried.

Old Business:

10. Creek Club Report

Request was made for 7 Porta-potties and a roll off dumpster. Will need county approval for streets to be closed for the Fireman's Water Fight, Car Show and parade. There will be an increase in the cost of fireworks this year. Spring Fling went well despite lower turnout. Liquor license requested for 1 year to cover all events. Rose Creek Days will be July 10-12 this year. Motion to approve liquor license made by Wendel Sprung and seconded by Tom Lewison. Motion carried.



11. Public Works Report

- NPCA update regarding possible additional riprap at the holding ponds. We received a call regarding a new cell tower, more research needed. Asa is lined up to sweep rocks back up. Weight limit sign suggested and Aaron will follow up with Nexus to have traffic rerouted. Councilman Lewison would like the city to get an automatic hydrant flusher, no decision or motion. Patchwork will begin on 4th Street when the weather is better. Low water pressure and rusty water issue will be investigated. Request for Freeborn County Co-Op to provide dust control again this year. Motion made by Andrew Felten to approve and seconded by Mark Conradt. Motion carried.

12. Mayor/Council Report

- Boldt & Menk project on track for street projects. Waiting for completion and results of audit before moving forward.
- Nuisance Properties. List of properties not in compliance with city ordinance. The top 3 will receive letters to clean up properties. Motion to approve made by Andrew Felten and seconded by Mark Conradt. Motion carried.
- New email usage discussed. If not using it, please let the mayor know. Aaron's final exam has been passed and needs to complete DMR's to get license.
- 101 Oak St South sewer and driveway issues postponed until street project makes determination.

13. Clerk/Treasurer Report

- The Cresco Shopper sent a letter wondering if we would like to like to advertise information about the City of Rose Creek in their Summer/Fall Leisure guide. The council was given the information that was previously submitted to review to make changes or additions.
- Mower County Independent would like to know if we would like to move to a monthly billing format versus a one-time submission cost. The one-time submission cost is around \$200-\$300 versus the monthly billing cost being \$100 a month. Motion made by Wendel Sprung to approve and seconded by Tom Lewison. Motion carried.
- All Seasons Outdoor owner Terrance Plath stopped by the meeting to see how this season's snow removal went and if there was any feedback on how they did.
- IRS Mileage Reimbursement changed from \$0.70 in 2025 to \$0.72.5 in 2026. Motion to approve the updated mileage reimbursement per the IRS guidelines made by Tom Lewison and seconded by Mark Conradt. Motion carried.

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14. Approval of Claims

- Mayor Andrew Leisen addressed the letter received from previous city clerk Kristine Allas about final payment of wages and remaining vacation & sick time. Mayor Leisen shared the original employment agreement made between Allas and the city in regard to the sick & vacation time she was allotted during her time with the city. A spreadsheet was shown by the Mayor showing that Allas is requesting approx. \$11,000 between final payouts and late fee for the delay in payment. Per Mayor Leisen, Allas took advantage of sick & vacation time per the shown timecards and in turn owes the city money back for over payment of these benefits. Motion was made by Tom Lewison that a letter be drafted and mailed by the city attorney informing Allas that no further payment is due, and Mark Conradt seconded the motion. Motion carried.
- Wendel Sprung made the motion to approve claims and Andrew Felten seconded the motion. Motion carried.

15. Adjournment

- Tom Lewison made the motion to adjourn at 8:00 PM, and Mark Conradt seconded the motion. Motion carried.

Respectfully submitted,

Nicole Carroll

Nicole Carroll
City Clerk/Treasurer

Andrew Leisen - Mayor

Council – Andrew Felten
Council – Wendel Sprung
Council – Mark Conradt
Council – Tom Lewison

Nicole Carroll – City Clerk/Treasurer